

Sunday Morning Online



GETTING COMFORTABLE WITH ZOOM:

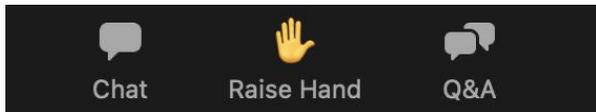
One of the reasons we use ZOOM for our Sunday Morning Gatherings is that it allows us to connect and engage almost as if we were in the same physical room! If you're unfamiliar with how ZOOM works here's some info we hope will help you use the ZOOM functions to engage together when we gather!

TO TALK DURING THE GATHERING:

If you'd like to participate by sharing in the gathering during the prayer time or in dialogue by speaking then you'll need to use the "RAISE HAND" or "CHAT" features. Those steps depend on what device you're using and images may differ:

IF YOU'RE USING A DESKTOP COMPUTER:

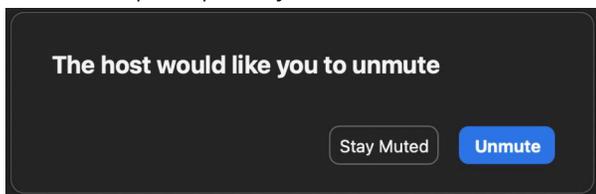
> At the bottom of the window, click the button labeled "RAISE HAND"



> Your "digital hand" is now raised to let us know you'd like to share.

> The Host will let you know when it's your turn to share - then you'll need to UNMUTE your microphone.

> You will see a prompt on your screen that looks like this:



> Please click **Unmute** and then you can begin speaking.

> When you're finished speaking - the Host will MUTE your microphone again and you should get a notice on your screen that the host has muted you.

> Don't forget to click the button that says "LOWER HAND" ... *otherwise your digital hand will get tired!* If you forget - the Host will do it for you.

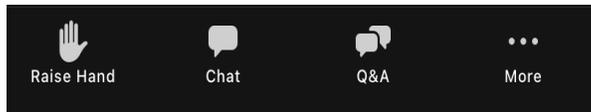
TO CHAT WITH THE HOST USING A DESKTOP COMPUTER:

The CHAT feature is available to use if you'd prefer to engage that way and you access that by clicking the CHAT icon and typing in the chat window on the right hand side of your screen.

You'll want to make sure you are sending your CHAT to the PANELISTS in the drop down menu

IF YOU'RE USING A TABLET OR A PHONE:

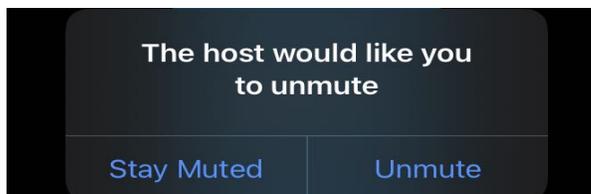
> Tap "RAISE HAND" and that will let us know you'd like to share.



> Your "digital hand" is now raised to let us know you'd like to share.

> The Host will let you know when it's your turn to share - then you'll need to UNMUTE your microphone.

> You will see a prompt on your device that looks like this:



> Please click **Unmute** and then you can begin speaking.

> When you're finished speaking - the Host will MUTE your microphone again and you should get a notice on your screen that the host has muted you.

> Don't forget to click the button that says "LOWER HAND" ... *otherwise your digital hand will get tired!* If you forget - the Host will do it for you.

TO CHAT WITH THE HOST USING A TABLET OR PHONE:

The CHAT feature is available to use if you'd prefer to engage that way and you access that by clicking the CHAT icon and typing in the chat window that pops up.

You'll want to make sure you are sending your CHAT to the PANELISTS in the drop down menu